WRITING ASSESSMENT PLAN

LESSON PLAN: Write Right Back: (Expectations for e-mail replies)

Grade Level: 3rd grade

Content Objective: Students explore expectations of e-mail replies by receiving (reading) and sending (writing) email.

Language Objective:
- Students will listen to the teacher read an example of a sent email.
- Teacher will ask questions to students about email (why, when, where, etc.) Students will verbally respond to teachers’ questions.
- Students will read an email given by the teacher.
- Students will need to determine what response to give back.
- Students will write an email response using correct format.

Assessment: Write an email response using correct writing skills.

Performance Options:

(Pre-production)
Provide letter and response in L1 to read.
Provide instructions & vocabulary list in L1 & L2.
Listen to audio tape of letter in L1 & L2.
Written oral questions in L1 & L2.
Answer teacher’s questions with one word responses in L2.
Provide assignment in L1.
Allow student to write in their L1. Go back and translate a few words vocabulary list in L2. (If possible)

(Speech Emergence)
Provide letter and response in L1 & L2 to read.
Provide instructions & vocabulary list in L1 & L2.
Provide audio tape of letter in L2. (Listen & read again)
Written oral questions in L2.
Answer teacher’s questions with simple sentences in L2.
Write response letter in L2 with simple sentences using correct spelling.

(Intermediate Fluency)
Provide letter and response question in L2.
Provide a vocabulary list and specify in L2.
Read letter independently focusing and identifying facts within text.
Ask questions to classmates and listen for advice in L2.
Answer to teachers’ question with more fluent sentences in L2.
Write in L2 with more abstract ideas remembering focus of audience.
**RUBRIC:**

**Criteria:** Write a letter back to the sender using correct format, responding to at least 2 of the questions and using less than 5 grammatical errors.

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<thead>
<tr>
<th>GRADING</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>TALK WITH TEACHER.</th>
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</thead>
<tbody>
<tr>
<td>PRE-PRODUCTION</td>
<td>Correct format, 4 questions answered and less that 7 one word grammatical errors.</td>
<td>Correct format, 3 questions answered and less that 6 one word grammatical errors.</td>
<td>Correct format, 2 questions answered and less that 5 one word grammatical errors.</td>
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<tr>
<td>Speech Emergence</td>
<td>“ ” with simple sentences.</td>
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<tr>
<td>Intermediate Fluency</td>
<td>“ ” with formed sentences.</td>
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