Open the organizer...

Click on the organizer in the top right-hand side of the elements editor to open.
Select the Photo you want to edit...

The blue bar indicates it has been selected.

**Option 1: Right click and select adjust date and time...**
Option 2: Edit>Adjust date and time...

A dialogue box will appear...

1: Custom Change. Use to input the time yourself.
2: Change to match files time and not photos.
3: Change time zone. Change if camera timezone was not adjusted for photo (like vacations).